

President: Lisa Ritchie, Hall County
Vice President: Katie Bishop, Camden County
Secretary: Amanda Hannah, Wayne County
Treasurer: Kathy Hayes, Oconee County



MINUTES
GEORGIA COUNTY CLERKS ASSOCIATION
BUSINESS MEETING
Monday, September 9, 2019
UGA Continuing Education Center
Athens, Georgia

www.georgiacca.com

Call to Order

The Georgia County Clerks Business Meeting was called to order on September 9, 2019 by President Lisa Ritchie (Hall County). President Ritchie reminded everyone that voting is for Georgia County Clerks Association members and when you vote please state your name and county for the record.

Invocation

The invocation was given by Rhonda Phillips (Glascock County).

Pledge

The Pledge of Allegiance was led by Angela Blount (Pike County).

Announcements

President Lisa Ritchie (Hall County) announced that District 3 will have a meeting October 18th.

President Lisa Ritchie (Hall County) announced to bring gift bags and you will receive a ticket if you bring a gift.

Recognition of New Clerks, First Time Attendees, Retiring Clerks, and Promotion

President Lisa Ritchie (Hall County) recognized the following clerks:

New Clerks and First Time Attendees

- Angela Blount- Pike County Clerk
- Kim Cox- Morgan County HR Assistant
- Brooke Gaddy- Pike County Financial Technician
- Steven Grimsley- Paulding County Deputy Clerk
- Mary Mills- Treutlen County Administrative Assistant
- Rhonda Phillips- Glascock County Clerk
- Celeste Tyler- Thomas County Clerk
- Sherri Walker- Fannin County Clerk and Assistant Finance Director
- Mitch Dyke- DeKalb County Police Analyst
- Courtney Rushen- Clayton County Clerk

Retiring Clerks

- Twink Monahan- Thomas County 30 years' service 19 as Clerk
- Debra Jacobs- Rabun County Clerk 24 plus years' service
- JoAnn Wrye- Pike County Clerk 7 years' service

President Lisa Ritchie (Hall County) recognized the vendors present ACCG, Secure Records, Easy Court Pay, and Columbia Southern.

Consideration to approve the minutes of the April 27, 2019 meeting- Savannah, GA

President Lisa Ritchie (Hall County) presented the minutes from the April 27, 2019 GCCA Meeting held in Savannah, Georgia. A motion was made by Nancy Livingston (Telfair County) and second by Fran Tabor (Coweta County) to approve the minutes from April 27, 2019 GCCA Meeting. Hearing no objections, the motion passed.

Consideration to approve the Treasurer's Report

Kathy Hayes (Oconee County) presented the Treasurer's Report as of the end of August 2019. She reported that the reconciled balance of \$11,060.85 as of August 31, 2019. She moved the CD into a money market, which pays more interest. We are collecting around \$20 to \$30 per month for interest. She reported website maintenance at \$50 per month. We redesigned our website this year so there was a cost of \$250, so you will see that budget going over for website host and maintenance. A motion was made by Beth Rider (Stephens County) and second by Danielle Austin (Barrow County) to approve the treasurer's report as presented. Hearing no objections, the motion passed. (Copy of Treasurer's Report made a part of the minutes.)

Old Business

Danielle Austin (Barrow County) of the By Laws Committee presented the change to the Clerk of the Year Committee where it changes from year to year to a standing committee; once the appointments are made, they will serve for a two-year term, but can be reappointed to serve for consecutive terms. The Clerk of the Year Committee will consist of 5 members and shall include the current Vice President, who will serve as Chairman; one previous "Clerk of the Year" will serve as a member, and three active GCCA members will be appointed by the President. A motion was made by Kathy Gibson (Spalding County) and second by Carlette Davidson (Lamar County) to approve the amendment to the By Laws as state above. Hearing no objection, the motion passed. (Copy of By Laws changes made a part of the minutes.)

President Lisa Ritchie (Hall County) made the following appointment to the Clerk of the Year Committee due to the changes in the By Laws.

The following three members will serve as members appointed by President.

- Carlette Davidson (Lamar County)
- Beth Rider (Stephens County)
- Tandie Cloud (Early County)

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Previous Clerk of the Year member

- Leta Talbird (Walton County)

The term will expire September 2021. A motion was made by Kathy Gibson (Spalding County) and second by Pam Mabry (Cobb County) to approve appointments to the Clerk of the Year Committee. Hearing no objections, the motion passed.

President Lisa Ritchie (Hall County) discussed List Serve etiquette including if you do not have information just do not respond, and one thank you to everybody and not a thanks you individually.

Kathy Hayes (Oconee County) discussed GCCA accepting electronic payments. She stated that a button could be placed on the website for credit card charges. The merchant fee would include 3½% and \$.15 per transaction. The Annual Fee of \$99 will be waived and there will be a \$10 per month charge.

New Business

Vice President Katie Bishop (Camden County) presented the budget for the period of January 1, 2020 to December 31, 2021. The projected income is \$15,180 and the Projected Disbursements are \$14,070 with a projected income less projected expenses in the amount of \$1,110.00. A motion was made by Tandie Cloud (Early County) and second by Robin Stone (Cobb County) to approve the budget for January 1, 2020 to December 31, 2021. Hearing no objections, the motion passed.

Appointments

Beth Rider (Stephens County) stated at our meeting in February the GCCA will be appointing new officers which will be the President, Vice President, Secretary, and Treasurer. There are sheets on the tables if you are interested in serving as an officer, we would like for you to write your name down on the sheet of paper and just a reminder your dues must be paid before you will be considered for any of the positions.

Amanda Hannah (Wayne County) stated at our meeting in February the GCCA will be making appointments to the following committees:

- Nominating Committee- three appointments
- Cindee Overstreet Benevolent Scholarship Committee
- By-Laws Committee
- Technology Committee
- District Directs- District 4, District 7, District 8 District 9, and District 12

Amanda Hannah (Wayne County) stated sheets are on the tables and if you are interested in serving on any of the following committees please write your name down on the sheet of paper beside the committee you are interested in serving on.

Upcoming Trainings

Claire Kinane with Carl Vinson Institute of Government presented upcoming trainings:

- November 7-8 Albany
- February 2020 Jekyll Island
- March 2020 Lawrenceville
- April 2020 Savannah
- May 2020 Tifton
- August 2020 Valdosta
- September 2020 Athens
- November 2020 Braselton

If you are interested in hosting training in your County get with Claire.

Clerk's Comments

Kathy Gibson (Spalding County) stated if you go on the website and you do not see your name on the website in the membership directory they are taken off in May or June if you have not paid your dues.

Joe Dan of ACCG introduced Joann Francis.

President Lisa Ritchie (Hall County) stated that Carlette Davidson of (Lamar County) donated three door prizes to be given out and the GCCA gave away 6 gift cards. Jesse Harris (Fulton County) drew the tickets for the door prizes. The following list is the winners of the door prizes.

- Latoya McCants- Sumter County
- Erin Elrod- Floyd County
- Nikki Peterson- Fulton County
- Helen Miller- Lumpkin County
- Karen Burton- Wilkes County
- Edwina Daman- Gilmer County
- Donna Waters- Bryan County
- Janet King- Gwinnett County
- Mitch Dyke- DeKalb County

Adjournment

Kathy Gibson (Spalding County) made a motion to adjourn the meeting. The motion was second by Beth Rider (Stephens County) and passed unanimously.

Respectfully Submitted:

Amanda Hannah, Wayne County
Secretary, Georgia County Clerks Association

- Approved: February 3, 2020, Jekyll Island, Georgia