

MINUTES
GEORGIA COUNTY CLERKS ASSOCIATION
Monday, September 13, 2011
Georgia Center for Continuing Education
Athens, Georgia

Call to Order/Welcome – GCCA President Ms. Paige Dukes, Lowndes County, called the meeting on-time at 11:45 a.m.

Invocation – Mr. Don Townsend, Dade County Clerk/Finance Director, offered the Invocation.

Recognition of Officers – President Dukes recognized the officers of the Georgia County Clerks Association: Vice President Don Townsend, Dade County; and Treasurer Jennifer Rutledge, Rockdale County. (Secretary Mark Massey was absent)

Recognition of Past Presidents, Certified Clerks, New Clerks & First Time Attendees – President Dukes requested any past presidents, certified clerks, new clerks and first time Clerks to stand and be recognized.

Old Business – President Dukes shared that the annual meeting with the Governor's office to sign the official Proclamation for County Clerk's week occurred on Tuesday, May 31, 2011 @ 10:00 A.M in Atlanta.

New Business – President Dukes presented the following:

- Sample documents on website
- Go To Meeting for Committee Meetings
- Dues invoice available, www.georgiacc.com, Mail to: Jennifer Rutledge, Rockdale County, P.O. Box 289, Conyers, Georgia 30012, phone 770-278-7001
- Conference special events
- listserv update
- govdeals.com

Consideration to approve the Minutes of the May 2, 2011 meeting – President Dukes called on GCCA Secretary Don Townsend to provide the minutes of the last meeting held in Savannah, Georgia at the ACCGs annual meeting on Monday, May 2, 2011. The minutes were approved as presented.

Consideration to approve the Treasurer's Report – President Dukes called on GCCA Treasurer Jennifer Rutledge to provide a Financial Report and other related financial documentation of our association. The Treasurer's Report was approved as presented.

Committee Reports – President Dukes called on each committee chair to make their report:

- Executive Committee – Christi Dockery, Chairperson, Lee County
- Education Committee – Don Townsend, Chairperson, Dade County
- Membership Committee – Don Townsend, Chairperson, Dade County
- Nominating Committee – (Chair to be determined)
- Benevolent Scholarship Committee – Jackie Smith, Chairperson, Newton County
- Recognition/Awards Committee – Susan Mabry, Chairperson, Carroll County

No reports were offered at this time.

Installation of GCCA 2011-2012 Officers –

Don Townsend, Vice-President, Dade County

Jennifer Rutledge, Treasurer, Rockdale County

Announcements – President Dukes announced the following:

- ACCG/GMA Joint Training – Dublin – November 18, 2011
- County Clerks/Finance Officers Education Program – CVIOG – February 5-7, 2012 – Athens-Clarke County
- An inspirational poem was read.

Adjournment – President Dukes entertained a motion to adjourn. Nancy Livingston (Telfair County) made a motion to adjourn and it was seconded by Janice Mueller (Chattahoochee County).

The meeting was adjourned at 12:15 p.m.

After which, door prizes were given out.