



**MINUTES (DRAFT)
GEORGIA COUNTY CLERKS ASSOCIATION
BOARD OF DIRECTORS MEETING**

www.Georgiacca.com

Monday, September 10, 2012

11:45 a.m. until 1:15 p.m.

**Georgia Center Magnolia Ballroom
Athens, Georgia**

Call to Order

Don Townsend, President (Dade County) called the meeting to order at 12:00pm.

Invocation

Brenda Stalvey (Echols County) offered the invocation.

Recognition of Guest

Don Townsend, President (Dade County) recognized the following guests:

Murray Weed, CVIOG Local Government Program Manager
Kitty Shollenberger, CVIOG Senior Events Coordinator
Beth Brown, ACCG Director of Communications
Ben Pittarelli, ACCG Marketing & Field Services Manager
Catherine Bennett, CVIOG Public Service Associate
Debbie Barron, CVIOG Senior Events Coordinator

Recognition of Officers

Don Townsend, President (Dade County) acknowledged the following officers:

Jennifer Rutledge, Secretary, Rockdale County (absent)
Lisa Ritchie, Treasurer, Habersham County
Mark Massey, Vice President, Fulton County
Paige Dukes, Immediate Past-President, Lowndes County (absent)

Recognition of New Clerks and First Time Attendees

Don Townsend, President (Dade County) recognized the New Clerks by asking them to raise their hands, whereupon there was applause.

Recognition of Retiring Clerks or Promotions

Don Townsend, President (Dade County) recognized that Mr. Stewart Mills, County Clerk/Finance Officer (Troup County – 11 years in April 2012) recently retired, and Ms. Laverne Hilley, County Clerk (Franklin County – 14 years in December 2012) and Ms. Frances Hunter (Schley County – 33 years in December 2012) will be retiring soon. No retirees were in attendance.

New Business

Catherine Bennett, CVIOG Management Development Associate, introduced Mr. Murray Weed, CVIOG Local Government Program Manager. Mr. Weed introduced himself and gave a presentation regarding ACCG's newly proposed "Lifelong Learning Academy" (see attached).

Following his presentation he asked Ms. Kitty Shollenberger, CVIOG, and Ms. Beth Brown, ACCG, to join him in answering questions from the audience.

Recognition of Newly Certified Clerks and Finance Officers

Don Townsend, President (Dade County) called out the names of the following Newly Certified County Clerks:

Erin Hall, Columbia County Clerk
Melissa Hannah, Catoosa County Clerk
Carrie Kines, Grady County Clerk
Pam Lester, Warren County Clerk
Shonda Peterman, Oglethorpe County Clerk
Beth Rider, Stephens County Clerk
Lisa Watson, Douglas County Clerk

Consideration to approve the minutes of the April 30, 2012

Don Townsend, President (Dade County) indicated that past minutes are available via the GCCA website (www.georgiacca.com) and the minutes from the past meeting in April 2012 were disseminated via the listserv and they were available on the table. Then he entertained a motion to approve the minutes, as prepared by Mark Massey, Vice President (Fulton County). A motion was made by Nancy Livingston (Telfair County) and seconded by Melissa McCain (Hall County) to approve the minutes. The motion carried by a voice vote (ayes).

Consideration to approve the Treasurer's Report

Lisa Ritchie, Treasurer (Habersham County) presented a list of County Clerks who have paid dues so far and those that are still outstanding. Then she presented the current financial statements, including the year-to-date account balances of the business money market account (\$13,982.08) and the CD account (\$20,585.23). A motion was made by Mark Massey (Fulton County) and seconded by Nancy Livingston (Telfair County) to approve the Treasurer's report. The motion carried by a voice vote (ayes).

Committee Reports ~

Executive Committee, [NO REPORT]

Paige Dukes, Immediate Past President, Chairperson, Lowndes County

Don Townsend, President, Dade County
Mark Massey, Vice President, Fulton County
Jennifer Rutledge, Secretary, Rockdale County
Lisa Ritchie, Treasurer, Habersham County
Christi Dockery, Past President, Lee County
Kathy Arp, Past President, Floyd County
Brenda Stalvey, Past President, Echols County

Education Committee, [Don Townsend, President (Dade County) established a sub-committee called Technology & By-Laws. He named himself and the following persons to this committee: Ricky Clark (Spalding County); Melissa McCain (Hall County); and, Lisa Ritchie (Habersham County).]

Mark Massey, GCCA Vice-President, Chairperson, Fulton County

Ricky Clark, Spalding County**
Twink Monahan, Thomas County**
Mary Wynn, Turner County*
Gina Lindsey, Oconee County*
*3 year term 2010 - 2012
**3 year term 2012 - 2014

Membership Committee, [NO REPORT]

Mark Massey, GCCA Vice-President, Chairperson, Fulton County

Paige Dukes, Lowndes County

Erin Hall, Columbia County

Nancy Livingston, Telfair County

Pam Tibbetts, Paulding County

Nominating Committee * 2 year term 2011-2012 [Due to the expired terms below, Don Townsend, President (Dade County), received nominations from the floor to replace the members below. A motion was made by Mark Massey (Fulton County) and seconded by Nancy Livingston (Telfair County) to appoint the following individuals to a 2-year term: Nell Ford (Atkinson County), Jawahn E. Ware (Dougherty County), Natasha Kennedy (DeKalb County), Kathy Arp (Floyd County) and Mary Wynn (Turner County). The motion carried by a voice vote (ayes).]

Brenda Stalvey, Echols County

Shay Mathis, Henry County

Glynda Hemby, Tift County

Teresa Watson, Pike County

Nancy Livingston, Telfair County

Benevolent Scholarship Committee, [NO REPORT]

Christi Dockery, Lee County, Chairperson

Kathy Arp, Floyd County

Pam Gibson, Ware County

Brenda Stalvey, Echols County

Melissa McCain, Hall County

Recognition/Awards Committee, [Don Townsend, President (Dade County) announced the committees selection of Mark Massey (Fulton County) for the “2012 Clerk of the Year” award, which was presented at the ACCG annual meeting in Savannah, GA on April 30, 2012.]

Mark Massey, Fulton County, Chairperson, “2012 Clerk of the Year”

Susan Mabry, Carroll County, “2011 Clerk of the Year Chairperson”

Mary Lee Sweat, Bacon County

Jackie Smith, Newton County

Melissa McCain, Hall County

At the conclusion of the committee reports, Don Townsend, President (Dade County) opened the floor for a motion to approve all committees. A motion was made by Twink Monahan (Thomas County) and seconded by Nancy Livingston (Telfair County) to approve all committees. The motion carried by a voice vote (ayes).

Unfinished Business [NONE REPORTED]

Announcements

Don Townsend, President (Dade County) announced the following:

ACCG Legislative Conference - October 1 - 2, 2012 – Athens, Ga (Government Law)

GCCA Conference (CUIOG) - February 10-12, 2013 – Athens, Ga

Adjourn

A motion was made by Ricky Clark (Spalding County) and seconded by Nell Ford (Atkinson County) to adjourn. Don Townsend, President (Dade County) adjourned the meeting at 1:00pm.