

**MINUTES**  
**GEORGIA COUNTY CLERKS ASSOCIATION**  
**Wednesday, February 20, 2008**  
**University of Georgia, Continuing Education Center**  
**Athens, Georgia**

**Call to Order/Welcome** – President Pam Gibson, Ware County Clerk, called the meeting to order and welcomed everyone.

**Invocation** – Brenda Stalvey, Echols County Clerk lead the invocation.

**I. Recognition of Guests, New Clerks, First Time Attendees**

President Gibson asked new clerks and first time attendees to stand and be recognized.

**II. Recognition of Officers:**

Pam Gibson, President (Ware County)  
Brenda Stalvey, Vice-President (Echols County)  
Janeann Allison, Secretary (Habersham County)  
Kathy Arp, Treasurer (Floyd County)

**III. Presentation of Certificates – Newly Certified Clerks and/or Finance Officers**

Catherine Bennett, University of Georgia Program Institute Director, recognized the Board and thanked them for the work they do. Ms. Bennett presented certificates to the following, in recognition of completion of the UGA Clerk's Certificate Program:

Vicki Parrish, Cook County  
Diana Smith, Camden County  
Deborah Watson, Pickens County  
Gail Winder, Toombs County

President Gibson expressed congratulations and thanked all these clerk's for their hard work and dedication in completing the requirements of the Clerk's Certificate Program.

**New Business**

**IV. Approval of Minutes**

President Gibson called for a motion to approve the Minutes of the September 11, 2007 meeting. Don Townsend, Dade County, moved that the minutes be approved as submitted. Second by Deborah Cox, Colquitt County. Motion carried.

**V. Approval of Treasurer's Report – Kathy Arp, Floyd County**

Treasurer Arp presented the report. Judith Mancil, Atkinson County, moved to approve the treasurer's report as presented. Second by Gail Winder, Toombs County. Motion carried.

**VI. Nomination of Secretary and Treasurer – Nominating Committee**

Janeann Allison resigned as Secretary of the Association. She has been promoted to Habersham County Manager. Kathy Arp will fill the Secretary position until the annual meeting in April. Deborah Cox reported the following nominations from the Nominating Committee for the Secretary and Treasurer positions: Donna Bell, Berrien County for Secretary and Christi Dockery, Lee County for Treasurer. There were no nominations from the floor. Don Townsend, Dade County, moved to

accept the nominations as presented by the Nominating Committee. Second by Judith Mancil, Atkinson County. MOTION carried.

President Gibson stated Donna and Christi will sworn in and begin their terms at the annual meeting in April 2008.

#### VII. Recognize Retirees

President Gibson recognized the following retirees:

Evelyn Wilson, Bulloch County – December 13, 2007  
Aida Tullis, Douglas County – February 28, 2008  
Janeann Allison, Habersham County – Promoted to County Manager

President Gibson expressed appreciation to these clerk's for their service. She presented a gift to Janeann Allison on behalf of the Association, as an expression of thanks for all she has done for the Association during her term.

#### VIII. Committee Reports

- **Education Committee** – no report
- **Membership Committee** – no report
- **Recognition Awards Committee** - (Pathway of Lifelong Learning Bricks for Retiring Clerks) - President Gibson stated that at the September 2006 a motion was approved that the Association would purchase bricks for clerk's who retire on or after January 1, 2007. Members were asked to see if their county would purchase bricks for clerk's retiring prior to that date. She also asked that you provide information to one of our officers if a clerk has retired in your county and you are interested in recognizing them with the placement of a brick on the path.
- **Nominating Committee** – no report
- **Benevolent Scholarship Committee** – no report
- **By-Laws Committee** – no report
- **Hospitality Committee** – President Gibson stated that Janeann Allison had chaired this committee and asked for volunteers to serve on this committee.
- **Public Relations Display** – Thanks to Judith Mancil for setting up the display.
- **Website Committee** – Deborah Cox volunteered to work on posting information on the website. She requested that information for the website be sent to her. Paige Dukes, Lowndes County, volunteered to assist Deborah with this project. If you are interested in seeing the layout of the website, the address is: [www.georgiacca.com](http://www.georgiacca.com).

#### OLD BUSINESS

- IX. **Fiftieth Anniversary** – President Gibson stated that **2008** is the fiftieth anniversary of county clerks. She asked that you contact her with suggestions for commemorating this milestone at the annual meeting in April.
- X. **Announcements** – Gail Winder asked if there were any plans for the Institute this year, similar to what was done last year. President Gibson said that would be a part of the September meeting.
- XI. **Adjourn** – There being no further business, Don Townsend moved that the meeting be adjourned. Second by Judith Mancil. Motion carried.

April 28, 2008, Savannah, Georgia  
Date Approved

/s/ \_\_\_\_\_  
Kathy Arp, Floyd County, Secretary/Treasurer