

MINUTES
GEORGIA COUNTY CLERKS ASSOCIATION
BUSINESS MEETING
www.Georgiacca.com
Monday, February 3, 2014
Georgia Center Magnolia Ballroom
Athens, Georgia

Call to Order

The Georgia County Clerks Association Business Meeting was called to order on February 3, 2014, at 11:55 a.m. by President Mark Massey (Fulton County).

Invocation

Treasurer Kathy Hayes (Oconee County) offered a devotion and invocation.

Pledge of Allegiance

President Mark Massey (Fulton County) led the Pledge of Allegiance.

Recognition of Guests

President Massey recognized special guests in attendance, which included Melanie Graham, ACCG Member Services; Joe Dan Thompson, ACCG Marketing and Field Service Representative; and Ryan Reynolds, ACCG GEBCorp.

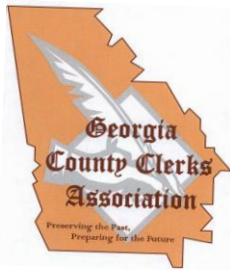
Election of New Officers (April 2014 – April 2015), pursuant to Bylaws

Jawahn Ware (Dougherty County), Chair of the Nominating Committee, presented the following officer nominations for GCCA for 2014-2015:

President -- Barbara Sanders, County Clerk, DeKalb County. Due to a prior commitment (ACCG Capitol Connection), Ms. Sanders was unable to attend the GCCA Business Meeting. Nominations were opened from the floor and there were none. Motion to close the nominations was made by Twink Monahan (Thomas County) and seconded by Brenda Harris (Fulton County). Jawahn Ware (Dougherty County) made a motion that Barbara Sanders of DeKalb County be approved as GCCA President. Nancy Livingston (Telfair County) seconded the motion. Following the motion and second, the membership signified by saying aye. Hearing no objections, the motion passed.

Vice President -- Jane Greathouse, County Clerk, Oconee County. Ms. Greathouse was asked to stand at which time she thanked the Nominating Committee. Nominations were opened from the floor and there were none. Jawahn Ware (Dougherty County) made a motion that Jane Greathouse of Oconee County be approved as GCCA Vice President. Pam Gibson (Ware County) seconded the motion and the motion passed. Following the motion and second, the membership signified by saying aye. Hearing no objections, the motion passed.

Secretary -- Lynn Barber, County Clerk, Putnam County. Ms. Barber was asked to stand at which time she thanked the Nominating Committee. Nominations were opened from the floor and there were none. Jawahn Ware (Dougherty County) made a motion that Lynn Barber of Putnam County be approved as GCCA Secretary. Brenda Harris (Fulton County) seconded the motion and the motion passed. Following the motion and second, the membership signified by saying aye. Hearing no objections, the motion passed.



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Treasurer -- Kathy Hayes, Executive Assistant/Deputy Clerk, Oconee County. GCCA Bylaws provide that the Secretary and Treasurer are allowed to succeed themselves. Ms. Hayes is nominated to serve a second year as Treasurer. Nominations were opened from the floor and there were none. Jawahn Ware (Dougherty County) made a motion that Kathy Hayes of Oconee County be approved as GCCA Treasurer. Nancy Livingston (Telfair County) seconded the motion and the motion passed. Following the motion and second, the membership signified by saying aye. Hearing no objections, the motion passed.

Recognition of New Clerks and First Time Attendees

President Mark Massey, (Fulton County) asked that new clerks and first time attendees stand and be recognized. After each Clerk introduced themselves, a welcome was given to these individuals.

Recognition of Retiring Clerks or Promotions

President Mark Massey (Fulton County) asked if any Clerks had retired during the past year. There was no response.

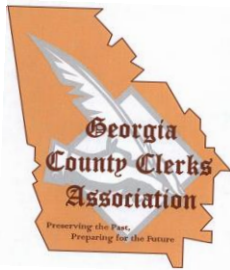
Consideration to approve the minutes of the September 9, 2013 Meeting-Athens, GA

President Mark Massey (Fulton County) presented the GCCA Business Meeting Minutes dated September 9, 2013 to the membership for approval. Secretary Melissa McCain (Hall County) prepared the minutes but was unable to attend the meeting. Jawahn Ware (Dougherty County) made a motion to approve the minutes. Brenda Harris (Fulton County) seconded and the motion passed.

Consideration to approve the Treasurer's Report

Kathy Hayes (Oconee County), Treasurer, presented the Treasurer's Report stating that the membership had been given several reports to review, which included: Financial Report, Reconciliation Report, and Check Registers. Ms. Hayes reported that the checking account had a balance of \$11,127.22 as of January 30, 2014, which includes scholarship funds of \$1,000.00. The Certificate of Deposit had a balance of \$20,589.01 as of January 28, 2014. Interest accrued during the past year was \$1.88 and the Certificate of Deposit renewed on January 28, 2014. The next renewal date will be January 28, 2015. There is one outstanding check in the amount of \$330.00, which was paid as a scholarship for a member to attend the Clerks Conference. Amanda Hannah (Wayne County) made a motion to approve the Treasurer's Report; Jawahn Ware (Dougherty County) seconded; and the motion passed.

President Mark Massey (Fulton County) thanked Treasurer Kathy Hayes (Oconee County) for her work during the past year. He explained that the Money Market Checking Account was converted to a Business Checking Account to save unnecessary fees charged to the Association. He also thanked Ms. Hayes for informing the membership, District Directors, and Officers of dues received, and updating the membership of paid/unpaid dues.



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Unfinished Business

President Mark Massey (Fulton County) shared with the membership that the GCCA Education Committee is working with GMC/FOA and CVIOG to provide a survey for the memberships of both associations. The survey is intended to provide feedback to CVIOG regarding curriculum for the Clerks Certification Program.

New Business

Committee Updates

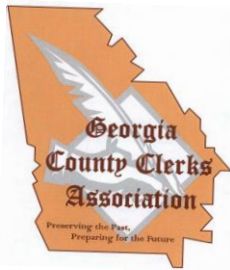
President Mark Massey, (Fulton County) advised that there was a list on each table pertaining to standing committees as well as a list of the District Directors.

District Director Initiative: President Mark Massey, (Fulton County) thanked Jane Greathouse (Oconee County) for her work on the District Director Initiative during 2013-2014. Ms. Greathouse introduced the District Directors by asking them to stand individually and then having their District members stand. Of the 12 Districts represented, District 7 is the only district that does not currently have a Director. Overall, the membership has positively responded to the District Director Initiative. Current District Directors are as follows:

District 1:	Alison Palmer, Haralson County
District 2:	Shanda Smallwood Murphy, White County
District 3:	Barbara Sanders, DeKalb County (GCCA President 2014-2015)
District 4:	Carlette Davidson, Lamar County
District 5:	Jane Greathouse, Oconee County (GCCA Vice President 2014-2015)
District 6:	Lynn Barber, Putnam County (GCCA Secretary 2014-2015)
District 7:	VACANT
District 8:	Rayette Floyd, Sumter County
District 9:	Amanda Hannah, Wayne County
District 10:	Jawahn Ware, Dougherty County, & Carrie Kines, Grady County
District 11:	Pam Gibson, Ware County
District 12:	Katie Bishop, Camden County

Standing Committees: President Mark Massey (Fulton County) stated that GCCA Standing Committees are included in the handouts given to the membership.

- **Executive Committee:** Don Townsend (Dade County)—As GCCA Past President, Mr. Townsend chaired the Executive Committee during 2013-2014. However, Mr. Townsend will rotate off the Executive Committee beginning April 2014.
- **Education Committee/Membership Committee:** Jane Greathouse (Oconee County)—Ms. Greathouse will begin serving as GCCA Vice President in April 2014. As Vice President, Ms. Greathouse will Chair the Education Committee and the Membership Committee for 2014-2015. A replacement appointment for her seat on the Executive Committee will be named by the incoming President Barbara Sanders (DeKalb County).



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- Nominating Committee: Jawahn Ware (Dougherty County)—Ms. Ware serves as Chair of the Nominating Committee and will rotate off in September of 2014 along with Natasha Kennedy (DeKalb County) and Kathy Arp (Floyd County) Nominations for these three vacancies will be presented at the September 2014 Clerks Conference.
- Benevolent Scholarship Committee: Christi Dockery (Lee County)—Ms. Dockery and members of the Benevolent Scholarship Committee reviewed applicants for the GCCA Scholarship. For the February 2014 Clerks Conference, one scholarship was awarded for registration in the amount of \$330.00. Two additional applications were received but decided to withdraw. Ms. Dockery encouraged the two applicants that withdrew to reapply for the September 2014 Clerks Conference.
- Recognition/Awards Committee: Nomination for ACCG Awards was extended until February 14th. President Mark Massey (Fulton County) encouraged the GCCA membership to nominate fellow members for Clerk of the Year. Nominations should be sent to Donna Waters (Bryan County), 2013 Clerk of the Year. The Awards Committee will choose the recipient for 2014, which will be announced at the ACCG Annual Conference Awards Ceremony on the evening of April 11th.

Announcements

President Mark Massey (Fulton County) reminded the group of the upcoming ACCG Annual Conference and 100-Year Celebration to be held in Savannah on April 11-15, 2014. GCCA/County Clerks meeting will be held on April 11 at 12:00 noon. He encouraged everyone to attend.

President Mark Massey (Fulton County) asked that the membership note the upcoming training dates and events printed on the last page of the agenda. He specifically mentioned that the first Clerks Conference in 2015 will be held in March instead of February.

Adjourn

With no other business to come before the GCCA membership, President Mark Massey (Fulton County) adjourned the meeting at 12:27 p.m.

Submitted:

Kathy Hayes, Oconee County
Treasurer, Georgia County Clerks Association