

Minutes, Feb. 12, 2007 Association Meeting

The Association County Clerks of Georgia met on Monday, February 12, 2007 in Athens at The University of Georgia Center for Continuing Education.

President Sandra Higginbotham called the meeting to order at 1:00 P.M. and extended a welcome to the large group of clerks and vendors in attendance. Seven new clerks were recognized and officers of the Association were introduced.

Stacy Jones, former program manager for the clerk's program, recognized newly certified clerk, Kathryn Hayes from Oconee County.

Upon motion by Deborah Cox, Colquitt County and second by Joni Holcombe, Haralson County, minutes from the September 26, 2006 meeting were approved as presented.

Treasurer Brenda Stalvey, presented the financial report. Upon motion by Evelyn Wilson, Bulloch County, and second by Pam Gibson, Ware County, the Financial Report was approved as presented.

Committee Reports:

- **By-laws:** Deborah Cox, Colquitt County, announced she would email the Association By-laws to anyone requesting a copy.
- **Web Site:** At the September 2006 Association Meeting, a proposal from ComputerOne for a County Clerks' website was presented. At today's meeting, Evelyn Wilson, Bulloch County, moved to accept the proposal from ComputerOne if the quote is still valid. Elaine Clark, Wheeler County, gave the second. The motion carried.
- **Benevolent Scholarship:** President Higginbotham reported a chairman is needed for the Benevolent Scholarship Committee to replace Helen Carnes, Putnam County. She also stated a scholarship application form was needed. It was suggested the Committee check with Georgia Municipal Association (GMA) about using their form as a model.
- **Education:** Pam Gibson, Ware County, asked Stacey Jones to discuss the benefits of having the International Institute of Municipal Clerks (IIMC) as the official recertifying body for the Association County Clerks of Georgia. Ms. Jones explained the University of Georgia (UGA) acts as the institute for IIMC but UGA is not a certifying body. The Education Committee will meet with IIMC and City Clerks to set guidelines and bring a recommendation to the membership at the April meeting in Savannah.
- **Public Relations Display Committee:** no report
- **Membership Committee:** Joni Holcombe, Haralson County, reported the membership cards would be mailed soon.
- **Recognition Awards Committee:** Brenda Stalvey, Echols County, reported nominations were being accepted for Clerk of the Year. Letters will also be mailed to counties with information about the Commemorative Bricks for Retiring Clerks.
- **Nominating:** On behalf of the Nominating Committee, Donna Jones, Seminole County, submitted Janeanne Allison, Habersham County, as a nominee for the position of Treasurer of the Association County Clerks of Georgia for the year 2007. President Higginbotham opened the floor for other nominations. There were none. The vote was taken by written ballot. Allison was elected to the office of Treasurer by a majority vote of the membership. President Higginbotham stated the Nominating Committee needed 3 additional members to bring the committee to a total of 5 members. The floor was opened for nominations. Elaine Clark, Wheeler County; Deborah Cox, Colquitt County; and Joann Metts, Coffee County were nominated. Joni Holcombe, Haralson County, moved to appoint these 3 nominees to the committee. Donna Jones, Seminole County, gave the second. The motion carried.

Unfinished Business

- **Clerk's Week/Proclamation:** County Clerks Week is the first week in May. President Higginbotham encouraged all clerks to attend the proclamation signing and meeting with the Governor that is tentatively scheduled for the first week in April.
- **50th Anniversary:** Evelyn Wilson, Bulloch County, reported ACCG is willing to be a sponsor for the Association County Clerks' 50th Anniversary celebration in 2008. She asked for ideas and will send out a request for ideas over the Clerk's List Serve.
- **49th Clerk's Institute:** Due to low attendance at the Clerk's Institute held in May, it was suggested at the September 2006 Association Meeting to include the Institute with the September 2007 Clerk's Training Sessions. At today's meeting, Donna Jones, Seminole County, moved to hold the Clerk's Institute in conjunction with the September 2007 Clerk's Training Sessions. Deborah Pike, Coweta County, gave the second. The motion carried.

There was no new business brought forth. With no further business to come before the membership, the meeting was adjourned at 2 p.m.

**Respectfully submitted,
Janet P. Joiner, Secretary**